

Erasmus+ Programme

Inter-institutional agreement 2014/15-2020/21

Higher Education Student and Staff Mobility

–Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the university P FARO 02	Univerzita Palackého v Olomouci CZ OLOMOUC01
Institutional Coordinator ¹ : Sofia Nunes, E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	Institutional Coordinator ¹ : Yvona Vyhnánková, International Relations Office Křížkovského 8, 77147 Olomouc Tel.: +420 585 631 041 Fax: +420 585 631 140 Email: yvona.vyhnankova@upol.cz
Contact Details for Student Mobility / Nomination: mobilidade@ualg.pt Tel. +351 289 800 003 Contact Details for Staff Mobility (if applicable): mobilidade@ualg.pt Tel. +351 289 800 003	Contact Details for Student Mobility / Nomination: Zuzana.hamdanleh@upol.cz Tel: +420 585 631 108 http://www.upol.cz/en/menu/erasmus-exchange/erasmus/ Contact Details for Staff Mobility (if applicable): yvona.vyhnankova@upol.cz Tel.: +420 585 631 041
	Academic Contact: Petra Svobodová, Departmental Coordinator Křížkovského 10, Olomouc, 771 80 Email: petrasvob@seznam.cz Tel.: +420 585 633 345

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
P FARO 02	CZ OLOMOUC01	02 (022, 023)	Arts and Humanities	1. - 2.	6 / 30 months	

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

		011	Education		2/10 months	
		03	Social Sciences		2/10 months	
CZ OLOMOUC01	P FARO 02	02 (022, 023)	Arts and Humanities	1. - 2.	6 / 30 months	
		011	Education		2/10 months	
		03	Social Sciences		2/10 months	

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
P FARO 02	CZ OLOMOUC01	02 (022, 023)	Arts and Humanities	2 / 10 days	
CZ OLOMOUC01	P FARO 02	02 (022, 023)	Arts and Humanities	2 / 10 days	

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01		English	Czech	B2	C1
P FARO 02		Portuguese	English	B1 English	B2 English

E. Calendar

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

1. Nomination deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
P FARO 02	May 31 st	October 31 st
CZ OLOMOUC01	May 31 st (nomination, application)	October 31 st (nomination, application)

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A transcript of records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	P FARO 02	CZ OLOMOUC01
WWW for Incoming Students	http://www.uaig.pt/home/en/content/international-mobility-office	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
WWW Course Catalogue	http://www.uaig.pt/home/en/cursos/licenciatura	http://www.upol.cz/en/groups/ects/v-menu/course-catalogue/
Housing ⁸	http://www.uaig.pt/home/en/content/accommodation-0	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details	mobilidade@uaig.pt	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Visa Information ⁹	http://www.uaig.pt/home/en/content/coming-0	http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details	mobilidade@uaig.pt	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Insurance Information ¹⁰	http://www.uaig.pt/home/en/content/insurance-0	http://www.upol.cz/en/groups/practical-information/insurance/
Contact details	mobilidade@uaig.pt	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
ECTS Users' Guide ¹¹	*	http://www.upol.cz/en/groups/ects/v-menu/institution/
Grading system		http://www.upol.cz/en/groups/ects/v-menu/ects-credit-system/
WWW Students and Staff with Disabilities		http://www.upol.cz/en/groups/ects/v-menu/facilities-for-special-needs-students/
Contact details	mobilidade@uaig.pt	zuzana.hamdanieh@upol.cz Tel: +420 585 631 108

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

⁸ The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

*** Description of the Institution's grading system**

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits




1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹²
P-FARO 02		19-02-2014	
CZ OLOMOUC01	Prof. Doktor Tomasz Boski, Vice-rector	13/02/2014	 

¹² Scanned signatures are accepted