



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Université Paris Ovest Nanterre La Défense	F PARIS010	Institutional Coordinator Ms Julia Esline Institutional coordinator International Office Tel: +33 140977187 Fax: +33 140977114	www.u-paris10.fr http://www.u-paris10.fr/international/sejour-d-etudes-pour-l-etudiant-br-international-en-programme-d-echange-

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Email: Julia.esline@u-paris10.fr Faculty Coordinator : Ingrid Peruchi i.peruchi@gmail.com	381549.kjsp?RH=INTEINT
University of Algarve	P FARO02	Sofia Nunes , E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F PARIS010	P FARO02	2221	Languages	1 st , 2 nd	2*5	
		222	Languages Philology (LLCE)	1 st , 2 nd , 3 rd	2*5	
P FARO02	F PARIS010	2221	Languages	1 st , 2 nd	2*5	
		222	Languages Philology (LLCE)	1 st , 2 nd , 3 rd	2*5	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F PARIS010	P FARO02	2221	Languages	1X5	
		222	Languages Philology (LLCE)	1*5	
P FARO02	F PARIS010	2221	Languages	1*5	
		222	Languages Philology (LLCE)	1*5	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F PARIS010		French		B1 TCF	B1
P FARO02		Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F PARIS 010 welcomes students with disabilities. The arrangements need to be discussed in advance. Further Information at: <http://caciope.u-paris10.fr/caciope/etudiants-handicapes/etudiants-handicapes-243343.kjsp>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F PARIS010	MAY 15	NOVEMBER 15
P FAR002	31 st May	31 st October

[to be adapted in case of a trimester system]*

2. The receiving institution F PARIS010 will send its decision within **10** weeks.
3. A Transcript of Records will be issued by the receiving institution F PARIS010 no later than 6 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2015+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

F PARIS010 : http://www.u-paris10.fr/international/systeme-ects-2988.kjsp?RH=INT_OETU&RF=INT_ects

Notation française	Notation ECTS	Définition
16 -20	A	EXCELLENT : résultat remarquable, seulement quelques insuffisances mineures
15 - 16	B	TRÈS BIEN : résultat supérieur à la moyenne malgré un certain nombre d'insuffisances.
13 - 14	C	BIEN : travail assez bon, avec des insuffisances notables
11 -12	D	SATISFAISANT : travail honnête mais comportant des lacunes importantes
10	E	PASSABLE : résultat satisfaisant aux critères minimaux
08 - 09	FX	INSUFFISANT : un travail supplémentaire est nécessaire pour l'octroi d'un crédit
00 - 08	F	INSUFFISANT : un travail supplémentaire considérable est nécessaire

PARTNER INSTITUTION P FARO02: Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS 010	Exchange students information and advisory office Phone : 0033 (0)140974098 Relations-internationales@u-paris10.fr	www.u-paris10.fr
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/coming-0

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS 010	Exchange students information and advisory office Phone : + 33 140974098 Email : Relations-internationales@u-paris10.fr	www.u-paris10.fr / International
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/insurance-0


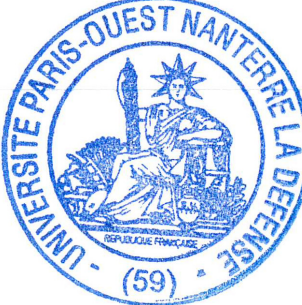


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS 010	Incoming students Coordinator Ms MOHAND Soraya Phone : +33 1409774 07 smohandk@u-paris10.fr	http://www.u-paris10.fr/international/se-loger-317589.kjsp?RH=INT_MET
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/accommodation-0

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸	Stamp
F PARIS 010	Prof. Sylvaine Hughes Pro-Vice- Chancellor International Relations			
P FARO02	Prof. Doutor Pedro Ferré, Vice-rector			

⁸ Scanned signatures are accepted