



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name and Erasmus code of the institution (and department, where relevant)	Contact details (email, phone)	Website
UNIVERSIDADE DO ALGARVE P FARO02	Sofia Nunes , E.U. Programmes Coordinator mobilidade@ualg.pt +351 289 800 003	www.ualg.pt
Università degli Studi dell'Insubria I VARESE02	Institutional Coordinator Prof. Paola Gramatica Rector's Delegate for International Relations TEL: +39 0332 219 340/341 Fax: +39 0332 219 349 E-mail: relint@unisubria.it	http://unisubria.it/manager/Incoming/menu_iniziale.asp

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P FARO02	I VARESE02	051	Biological and related Sciences	1 st , 2 nd	2x6 (=18 months)	To be defined
I VARESE02	P FARO02	051	Biological and related Sciences	1 st , 2 nd	2x6 (=18 months)	To be defined

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
P FARO02	I VARESE02	051	Biological and related Sciences	1 x 5 days (min. 8h)	To be defined
I VARESE02	P FARO02	051	Biological and related Sciences	1 x 5 days (min. 8h)	To be defined

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of ¹ instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
P FARO02		Portuguese	English	B1 Eng.	B2 Eng.
I VARESE02		Italian	English	I: B1 / E: B1	I: B2 / E: B2

IVARESE02: please, note that, a certain level of knowledge of the instruction language in our institution is RECOMMENDED and not needed. We do not ask for official certifications of Italian language level knowledge.

¹

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

P FARO02

Universidade do Algarve welcomes students with **disabilities**. The necessary individual arrangements need to be discussed well in advance (6 months prior to arrival).

I VARESE02:

Students' application for an international mobility at Università degli Studi dell'Insubria is only possible by use of the online application form available on website

http://uninsubria.llpmanager.it/Incoming/menu_iniziale.asp

Local Tutors chosen among our students will help incoming students with practical issues like opening a bank account, registration, accommodation , etc

Language course: International students can join intensive Italian language courses (30hrs) during the first month after their arrival. The courses are free of charge and offered for beginners and Intermediate levels.

Università degli Studi dell'Insubria welcomes students with **disabilities**. The necessary individual arrangements need to be discussed well in advance (6 months prior to arrival).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term	Spring term
P FARO02	May 31st	October 31st
I VARESE02	Nominations: June 15th Applications: July 15th	Nominations: November 15 th Applications: December 15th

P FARO02

IVARESE02

Student nominations and application documents to **IVARESE02** must be sent to the following e-mail address: erasmus@uninsubria.it

2. The receiving institution will send its decision within 2-3 weeks.
3. A Transcript of Records will be issued by the receiving institution **DIRECTLY TO** the students at the end of the Erasmus period in two original copies, one for the student, one for the home Institution.

4. The present Inter-institutional Agreement will remain valid for the period mentioned in the first page and comes into effect from the date of its signature.

In the event of unilateral termination, a notice of at least one academic year should be given (this means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1).

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I VARESE02:

Italian grading system

Individual subjects are graded on a scale from 1 to 30, with 18 and 30 as minimum and maximum grade respectively.

A 'cum laude' can be added to the maximum grade as a special distinction.

GRADE	DEFINITION	ECTS GRADES
30 cum laude	excellent	A
29-30	very good	B
27-28	good	C
24-26	satisfactory	D
18-23	sufficient	E

P FARO02:

Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/coming-0
I VARESE02	Luca.gallo@uninsubria.it +39 0332 219341	http://uninsubria.llpmanager.it/Incoming/menu_iniziale.asp

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/insurance-0
I VARESE02	Luca.gallo@uninsubria.it +39 0332 219341	http://uninsubria.llpmanager.it/Incoming/menu_iniziale.asp



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	mobilidade@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/accommodation-0
I VARESE02	Luca.gallo@uninsubria.it +39 0332 219341	http://uninsubria.llpmanager.it/Incoming/menu_iniziale.asp

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
P FARO02	Prof. Doutor Pedro Ferré, Vice rector	28/05/20 15	
I VARESE02	Prof. Paola Gramatica, Rector's Delegate for International Relations	28/05/20 15	

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Scanned signatures are accepted