



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Accademia di Belle Arti di Macerata	I MACERAT 02	Prof. Teresa Marasca – Erasmus Coordinator Prof. Eleonora Sarti - Erasmus Collaborator	http://www.abamc.it/index.php/it/relazioni-internazionali
Universidade do Algarve	P FARO02	Dr^a. Marleni Azevedo, International Relations and Mobility Office Coordinator international@ualg.pt +351 289 800 003	www.ualg.pt

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM	TO	Subject area code * [ISCED]	Subject area name *	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
P FARO02	I MACERAT02	211	Fine Art / Visual Fine Arts & Design	1 st ,2 nd Cycle	3 x 5 months	n/a
I MACERAT02	P FARO02	211	Fine Arts & Design	1 st ,2 nd Cycle	3 x 5 months	n/a

Staff Mobility (STA & STT)

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
P FARO02	I MACERAT02	211	Fine Arts & Design	2 x 5 days	2
I MACERAT02	P FARO02	211	Fine Arts & Design	2 x 5 days	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MACERAT02		Italian	English	B1	B2
P FARO02		Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution: <http://www.um.edu.mt/int-eu/erasmus/incoming/langcourses>

D. Additional requirements

I MACERAT 02: Students who apply for Erasmus are chosen according to their academic performance.

Prior to the students' departures meetings are set up with students according to their Faculties, where specific information regarding their mobility is given out. This includes Erasmus packs which contain the relative documents which students needed to fill in prior to their mobility abroad.

ACCESS-disability Support Unit has been set up at the University of Malta in order to ensure support to both local and visiting students and staff with disability. Students are informed that if the need arises, the International & EU Office will support their mobility and all their needs. As there have been cases for the incoming students, contact would be made with the host universities from beforehand, to ensure that the students would obtain full support from both institutions before their mobility takes place.

P FARO02: The **Universidade do Algarve** welcomes students and staff with disabilities. Please contact the International Office in advance international@ualg.pt

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MACERAT 02	15 th June	20 th November
P FARO02	31 st May APPLICATIONS AND NOMINATIONS DEADLINE	31 st October APPLICATIONS AND NOMINATIONS DEADLINE

2. The receiving institution will send its decision within 3-4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions

I MACERAT 02 - Accademia di Belle Arti Macerata

(1a) Description of the institutional grading system:

Excellent	30/30 - 30 e lode	A
Very Good	27/30 - 29/30	B
Good	23/30 - 26/30	C
Average	21/30 - 22/30	D
Pass	18/30 - 20/30	E
Fail	< 18/30	FX

P FARO02 - Description of the Institution's grading system

The result achieved in a course unit whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

The lowest passing grade is 10.

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 trimester = 20 credits

ECTS grading scale:

ECTS scale	% of the successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some work required before the criteria can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MACERAT02	relazioni.internazionali@abamc.it	http://www.abamc.it
P FARO02	international@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/coming-0

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MACERAT 02	relazioni.internazionali@abamc.it	http://www.abamc.it
P FARO02	international@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/insurance-0



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MACERAT 02	relazioni.internazionali@abamc.it	http://www.abamc.it
P FARO02	international@ualg.pt +351 289 800 003	http://www.ualg.pt/home/en/content/accommodation-0

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I MACERAT 02	Prof. Teresa Marasca Erasmus Coordinator	5/4/2017	 
P FARO02	Prof. Dr. Pedro Ferré Vice-Rector	28.03.2017	